

City of London Corporation Committee Report

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| Committee: Community and Children's Services Committee | Dated: 11/11/2024 |
| Subject: DCCS Handbook Update | Public: For Information |
| This proposal meets the Corporate Plan outcomes of | Providing Excellent Services, Diverse Engaged Communities |
| Does this proposal require extra revenue and/or capital spending? | No |
| If so, how much? | n/a |
| What is the source of Funding? | n/a |
| Has this Funding Source been agreed with the Chamberlain's Department? | n/a |
| Report of: Judith Finlay Executive Director of Community and Children's Services | |
| Report author: Solomon Whittle National Management Trainee | |

Summary

This report provides Members with an updated DCCS handbook which sets out the work of the Department, key statistics and relevant financial information. Members are asked to provide feedback, before finalisation in preparation for March 2025.

Recommendation(s)

That Members:

- Note the report.

Main Report

Background

1. The DCCS members handbook provides information to members regarding the functions of the department (including departmental organisation and budget), key officers and their responsibilities, and figures and statistics of the department.

Current Position

2. The handbook has recently been updated and is presented here with the latest information.

Corporate & Strategic Implications

Strategic implications – An updated handbook demonstrates the work the Department does which delivers on Corporate Plan outcomes and other strategic and statutory requirements. will allow the department to provide better service and encourage community engagement.

Financial implications – None

Resource implications – None

Legal implications – None

Risk implications – None

Equalities implications – The work of the Department is underpinned by a commitment to encouraging diverse and engaged communities and any services or policies that are developed are supported by an Equalities Impact Assessment to address any potential negative impact on protected characteristics.

Climate implications – None

Security implications – None

Conclusion

3. The DCCS Members handbook has been updated to provide up to date overview of the functions of the department (including departmental organisation and budget), key officers and their responsibilities, and figures and statistics of the department.

Appendices

- Appendix 1 – DCCS Members Handbook

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